

Minutes for HKC Committee Meeting 2nd September 2024

Present: Dave, Tony, Kay, Andrew, Mark, Sue, Rob

Apologies:

Minutes read and agreed

Matters arising:

Quality Mark : 2024/25 Development Plan: The revised plan was discussed and it was agreed that we should try to up-grade some of our older boats and therefore the plan was approved.

HKC Risk Register: The current plan was reviewed and it was agreed that it was still relevant and therefore it was approved as written.

Quality Club Documents: Dave advised the committee that the Club had 33 controlled documents currently within the Quality Club procedures.

Dave advised that with these current procedures in place our revised Quality Club Tool Kit Assessment score has risen to 84% from 81%.

Dave proposed the following changes / additions to the procedures which he hoped would increase our Tool Kit score even further.

- Proposed Change No1: Produce a notice that can be posted in the boat house stating the Clubs "Aims, Vision and Objectives". Approved.
- Proposed Change No2: Add our "Aims, Vision and Objectives" to our current Code of Conduct policy. Approved.
- Proposed Change No 3: Produce a new policy / guidance document. It would be called "Junior Members Policy & Guidance". The document would address the following areas:
 1. Collection of Junior Members.
 2. Transportation of Junior Members.
 3. Junior Members Overnight Stays.
 4. Junior Members Use of Mobile Phones.
 5. Use of Rowing Club Changing Rooms by Juniors.

The draft document tabled at the meeting was discussed and approved.

Club Boat and Equipment Inspection: It should be noted that on the 3rd July the Club boats were inspected and repaired as required. The 13 Club buoyancy aids were also inspected

and 4 were selected for a floatation test. The results of these inspections and test results have been made available to all members on the Club website.

K2 Kirton kayak has been collected.

2 phoenix demo kayaks are going to be picked up later this week for members to try.

Feedback on 50th Anniversary celebration: Agreed this went very well. It was well attended. Dave thanked Tony and Kay for putting together the photo display which was much commented on. A lot of messages have been received since thanking the club for the day and saying how enjoyable it was.

Incident Reports. None reported

Financial report: Anniversary celebrations cost the club £167.18. Club finances on a par with previous years. Membership about the same as last year.

AOB

Rob queried if they were any boats not being used. Kay said all paid for. Rob worried that with new paddlers starting there may not be any room for new member's boats. Tony said they were all new paddlers so would be using club boats for a while so not an immediate problem.

Rob asked if we had ever heard back from NMITE - Andrew said no. He might contact sea cadets to see if a trial night could happen.

Rob – can we have another BBQ at end of summer. Sue – can we combine it with the Bredwardine to Hereford race/paddle. Committee thought this was a good idea. 28th Sept pencilled in if weather and water conditions permit. Andrew to put this on Facebook. Shorter paddle may take place for novices.

Next meeting November 4th at 7pm.

Meeting closed 8.22pm